

**INSTITUTE OF HOTEL MANAGEMENT : GWALIOR**

**PROPOSED BUDGET ESTIMATE FOR THE FINICAL YEAR - 2023-24**

Sr. No.	HEADS	Approved BE for 2022-23 (a)	Actual Expenditure for the year 2019-20 (b)	Actual Expenditure for the year 2020-21 (c)	Actual Expenditure for the year 2021-22 (d)	Average Expenditure (Last 03 Years)	Proposed Budget Estimate for year 2023-24	Justification.
1	ESTABLISHMENT EXPENSES	45,110,000.00	32,776,232.00	33,302,056.00	42,809,722.00	36,296,003.33	42,985,000.00	As per Statement
2	OPERATIONAL EXPENSES	9,473,000.00	9,649,827.00	5,251,856.00	10,150,005.56	8,350,562.85	10,448,000.00	As per Statement
3	ACADEMIC EXPENSES	550,000.00	91,052.00	89,642.00	156,545.00	112,413.00	555,000.00	As per Statement
4	ADMINISTRATIVE EXPENSES	4,145,500.00	3,684,343.00	2,410,243.00	4,823,136.98	3,639,240.99	5,164,500.00	As per Statement
	<b>TOTAL (in Rs.)</b>	<b>59,278,500.00</b>	<b>46,201,454.00</b>	<b>41,053,797.00</b>	<b>57,939,409.54</b>	<b>48,398,220.18</b>	<b>59,152,500.00</b>	
5	PROVISION FOR DEPRECIATION	7,562,514.20					8,000,000.00	
6	PROVISION FOR PENSION FUND	5,000,000.00					5,000,000.00	
7	PROVISION FOR GRATUITY FUND	-					2,500,000.00	
	<b>GRAND TOTAL (in Rs.)</b>	<b>71,841,014.20</b>					<b>74,652,500.00</b>	
<b>Proposed Receipts</b>							<b>63,118,925.00</b>	
<b>Proposed Deficit/Surplus (Deficit)</b>							<b>(11,533,575.00)</b>	

**INSTITUTE OF HOTEL MANAGEMENT: GWALIOR.**  
**PROPOSED RECEIPTS FOR THE FINANCIAL YEAR - 2023-24**

Admission taken 570 Students in 03 Years Degree course, Diploma Courses & M.Sc. In HA in Academic year 2022-23  
Proposed Admission will be taken 517 students in 03 Years Degree course, Diploma in Food Production Courses & M.Sc. In HA on Academic year 2023-24

Sr. No.	HEADS	Approved Proposed Receipts for the Year (2022-23)	Actual Receipts for the Year 2019-20	Actual Receipts for the Year 2020-21	Actual Receipts for the Year 2021-22	Proposed Receipts for the year 2023-24	Justification
1	Admission & Registration Fees	304,000.00	406,650.00	1,221,390.00	624,265.00	362,100.00	As per actual students admission figures
2	Tuition Fees.	45,042,500.00	53,251,249.00	48,449,678.55	56,764,373.00	46,836,500.00	As per actual students admission figures
3	Hostel Rent / Mess Charges	10,620,000.00	3,986,715.00	220,700.00	5,518,320.00	8,397,000.00	As per actual students admission figures
4	Annual Examination Fees.	710,000.00	893,381.00	854,277.00	674,375.00	704,375.00	As per actual students admission figures
5	Sale of Journal & other study materials	25,000.00	19,745.00	43,720.00	53,700.00	55,000.00	As per actual students admission figures
6	Lunch Charges/Sale of food Materials	120,000.00	190,290.00	36,660.00	91,200.00	120,000.00	Sale of food materials from for Tak Programs trainees.
7	Sale of Tender Forms	40,000.00	44,000.00	0.00	0.00	25,000.00	Minimum receipt provision.
8	Interest from Bank / Loans	2,500,000.00	3,428,137.00	503,857.00	4,289,210.00	4,000,000.00	From FDR against Revenue Account.
9	Miscellaneous receipts/Fine etc.	2,000,000.00	2,392,862.00	2,705,583.69	3,459,360.38	2,000,000.00	Provision for miscellaneous receipts
10	ATM Rent & Electricity from PNB Bank, Rent @ Rs.7,500-00	90,000.00	135,000.00	0.00	152,100.00	0.00	Rent receivable from Punjab National Bank
11	Quarter Rent, License fees & etc.	100,000.00	53,088.00	49,075.00	285,964.00	300,000.00	Receipts against staff quarters, Recovery & the increment in license fees as per GOI.
12	Water Charges.	10,800.00	18,000.00	0.00	18,624.00	10,800.00	Receipts against staff quarters.
13	Income from Sale and Service	35,000.00	22,000.00	5,430.00	3,172.00	35,000.00	Receipts
14	Caution Money forfeited	100,000.00	331,000.00	0.00	0.00	100,000.00	Provision for forfeiture of unclaimed CM
15	Proposed receipt from MOT against SAP Program	0.00	0.00	0.00	0.00	73,150.00	The reimbursement from MOT, GOI for SAP Prog.
16	Proposed Receipt from MOT against HSRT, Skill Testing etc.	100,000.00	0.00	0.00	0.00	100,000.00	The reimbursement from MOT, GOI
	<b>TOTAL (in Rs.)</b>	<b>61,797,300.00</b>	<b>65,172,117.00</b>	<b>54,090,371.24</b>	<b>71,934,663.38</b>	<b>63,118,925.00</b>	

**INSTITUTE OF HOTEL MANAGEMENT : GWALIOR**  
**PROPOSED BUDGET ESTIMATE FOR THE FINACIAL YEAR 2023-24**

**STIPENDIUM EXPENSES**

S. No.	HEADS	Approved BE for 2022-23 (a)	Actual Expenditure for the year 2019-20 (b)	Actual Expenditure for the year 2020-21 (c)	Actual Expenditure for the year 2021-22 (d)	Average Expenditure (Last 03 Years)	Proposed Budget Estimate for year - 2023-24	Justification.
1	Salaries/DA/HRA/T.A. etc.	40,000,000.00	30,082,556.00	30,835,623.00	34,288,380.00	31,735,519.67	38,000,000.00	Budget provision made on the basis of foreseen DA hike and annual increments of existing staff.
2	Leave Travel Concession	250,000.00	138,393.00	148,457.00	208,251.00	165,033.67	200,000.00	Provision for L.T.C. to the Employees.
3	Bonus	275,000.00	-	-	248,688.00	82,896.00	230,000.00	Provision for Bonus for the financial year 2022-23 @ Rs.7,000-00. (appx.) (As per the condition for approval by the BOG).
4	Staff Welfare (Medical Expenses)	1,500,000.00	720,000.00	768,000.00	1,471,918.00	986,639.33	1,500,000.00	Provision for Medical Expenditure to staff @ 18,000-00 (per year) & Medical Group Insurance to Staff Members and their family.
5	Terminal benefits (Leave Salary, GPF interest, Contribution of NPS etc.)	2,400,000.00	1,308,732.00	1,062,840.00	5,978,465.00	2,783,345.67	2,400,000.00	Provision for leave salary along with LTC and leave encashment of one employees on retirement & Employer contribution in NPS Scheme @ 14% per month.
6	Uniform & Aprons.	100,000.00	5,560.00	-	75,000.00	26,853.33	70,000.00	Provision for uniform to MTS, Lab Asst. & Attendant.
7	Children Education Allowance	500,000.00	486,000.00	459,000.00	513,000.00	486,000.00	500,000.00	Provision for Children Education Allowance @ Rs.27,000/- (Per Child) upto 2 Children. (as per 07th Pay Commission Report).
8	Guest Faculty	30,000.00	19,000.00	16,136.00	3,000.00	12,712.00	30,000.00	Provision for payment of honorarium to Experts for taking expert lectures to the Final year students as per NCHMCT Norms.
9	Faculty Development / Staff Training	30,000.00	10,792.00	5,800.00	8,900.00	8,497.33	30,000.00	Provision for Faculty and Staff Training Programs.
10	Hindi Rashtra Bhasha Program Expenses	25,000.00	5,199.00	6,200.00	14,120.00	8,506.33	25,000.00	Provision for Rashtra Bhasha Programs.
	<b>TOTAL (in Rs.)</b>	<b>45,110,000.00</b>	<b>32,776,232.00</b>	<b>33,302,056.00</b>	<b>42,809,722.00</b>	<b>36,296,003.33</b>	<b>42,985,000.00</b>	

**INSTITUTE OF HOTEL MANAGEMENT : GWALIOR**  
**PROPOSED BUDGET ESTIMATE FOR THE FINANCIAL YEAR 2023-24**

<b>OPERATIONAL EXPENSES</b>								
S. No.	HEADS	Approved BE for 2022-23 (a)	Actual Expenditure for the year 2019-20 (b)	Actual Expenditure for the year 2020-21 (c)	Actual Expenditure for the year 2021-22 (d)	Average Expenditure (Last 03 Years)	Proposed Budget Estimate for 2023-24	Justification.
1	Electricity Charges	1,700,000.00	1,508,081.00	1,306,320.00	1,467,792.00	1,427,397.67	1,700,000.00	Estimate based on actual consumption and reduced likely hike on the electricity tariff.
2	Consumption of Fuel & Gas	325,000.00	306,590.00	36,260.00	344,020.00	228,956.67	500,000.00	Withdrawal of subsidy on LPG and fluctuation in price of LPG.
3	Consumption of Training Food Materials (Food Items) & Hostel Mess Exp.	4,500,000.00	5,388,444.00	2,245,769.00	4,552,770.56	4,062,327.85	4,700,000.00	Estimate based on last 03 years expenditure with inflation factored in and prorate rates has been increased of required items.
4	Consumption of Glassware, Crockery, Linen store & Spare	50,000.00	-	-	-	-	50,000.00	Expenditure incurred on the basis of Condemned items only.
5	DG Set Running Expenditure	80,000.00	71,055.00	45,555.00	29,525.00	48,711.67	80,000.00	Maintenance of generators and Diesel charges for consumption of additional 02 DG Sets.
6	Operational & Maintenance Exp.	250,000.00	288,880.00	113,771.00	201,860.00	201,503.67	250,000.00	Replacement of Electrical fittings, Led lights, CFL and Plumbing etc in Institute and Hostel (Boys & Girls)
7	Cleaning Materials	150,000.00	79,149.00	182,123.00	18,800.00	93,357.33	150,000.00	Minimum expenditure provision for light cleaning equipments.
8	Raw Materials (Except Food items)	100,000.00	-	-	-	-	50,000.00	Practical materials in House Keeping and Front Office etc.
9	Annual Maintenance Contract	25,000.00	4,900.00	22,125.00	-	9,008.33	25,000.00	AMC for photo copy Machines, R.O. System, EPEX, D.G. Set. etc.
10	Repair / Upgradation of Computers	50,000.00	5,680.00	32,470.00	4,250.00	14,133.33	50,000.00	Maintenance for existing computers.
11	Minor repair of Building / Hostels / Painting etc.	250,000.00	145,002.00	127,144.00	97,593.00	123,246.33	250,000.00	Minor repair of Main Building, Hostels, and Staff Quarters etc.
12	Equipment, Furniture Transformer etc.	200,000.00	377,833.00	79,495.00	261,008.00	239,445.33	200,000.00	For maintenance and upkeep of equipment, Furniture, Transformers.
13	Land & Garden Exp.	1,500,000.00	1,361,356.00	1,003,182.00	2,775,525.00	1,713,354.33	2,000,000.00	Estimate as per last year expenditure on outsourced labor (Garner & Cleaner in Institute, Hostel & EDC to incorporate the increase in Collections rate for labor charges / increase of area in the new contract.
14	Car Maintenance	13,000.00	10,497.00	-	8,923.00	6,473.33	13,000.00	Maintenance and Service of Institute's Car
15	Library Books Maintenance	5,000.00	-	-	-	-	5,000.00	Provision for Library Books.
16	Water Charges	150,000.00	102,360.00	57,642.00	387,839.00	182,647.00	300,000.00	Provision for Water Charges for Two Connections.
17	Fire and Safety Exp.	50,000.00	-	-	-	-	50,000.00	Provision for fire and Safety service
18	Fixtures and Fittings	25,000.00	-	-	-	-	25,000.00	Provision for minor fittings
19	Cleaning India Campaign (Sch. G.O.I.)	50,000.00	-	-	-	-	50,000.00	Provision for Govt. of India Schemes
<b>TOTAL (in Rs.)</b>		<b>9,473,000.00</b>	<b>9,649,827.00</b>	<b>5,251,856.00</b>	<b>10,150,005.56</b>	<b>8,350,562.85</b>	<b>10,448,000.00</b>	

**INSTITUTE OF HOTEL MANAGEMENT : GWALIOR**  
**PROPOSED BUDGET ESTIMATE FOR THE FINACIAL YEAR 2023-24**

3 ACADEMIC EXPENSES:								
S. No.	HEADS	Approved BE for 2022-23 (a)	Actual Expenditure for the year 2019-20 (b)	Actual Expenditure for the year 2020-21 (c)	Actual Expenditure for the year 2021-22 (d)	Average Expenditure (Last 03 Years)	Proposed Budget Estimate for year 2023-24	Justification.
1	Membership of Society	10,000.00	7,080.00	7,080.00	7,080.00	7,080.00	10,000.00	Provision for Member Ship fees for FHRAI.
2	Student Activity	350,000.00	36,890.00	-	87,901.00	41,597.00	350,000.00	Expenditure for Printing, Chef Competition & Organizing Annual Day Program etc.
3	Sports Activity	30,000.00	-	-	-	-	30,000.00	Expenditure for Sports activities for Students
4	Website Service Exp.	25,000.00	20,532.00	24,072.00	41,064.00	28,556.00	30,000.00	Provision for Web Site Service
5	Software Development Expenditure (Maintenance)	35,000.00	26,550.00	58,490.00	20,500.00	35,180.00	35,000.00	Provision Software Development & Maintenance charges
6	Seminar/ Meetings/Programs of MOT	100,000.00	-	-	-	-	100,000.00	Provision for Seminars/ Conference etc.
<b>TOTAL (in Rs.)</b>		<b>550,000.00</b>	<b>91,052.00</b>	<b>89,642.00</b>	<b>156,545.00</b>	<b>112,413.00</b>	<b>555,000.00</b>	

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**PROPOSED BUDGET ESTIMATE FOR THE FINICAL YEAR 2023-24**

4 ADMINISTRATIVE EXPENSES								
S. No.	HEADS	Approved BE for 2022-23 (a)	Actual Expenditure for the year 2019-20 (b)	Actual Expenditure for the year 2020-21 (c)	Actual Expenditure for the year 2021-22 (d)	Average Expenditure (Last 03 Years)	Proposed Budget Estimate for year 2023-24	Justification.
1	Security Duty Charges (INST. + HOSTEL + EDC)	2,160,000.00	821,446.00	1,097,538.00	2,173,181.00	1,364,055.00	2,700,000.00	Provision for 15 Security Guard @ Rs.15000/- per Guard
2	Petrol/Vehicle Hire Charges	25,000.00	27,102.00	5,138.00	22,650.00	18,296.67	25,000.00	Provision for Petrol Charges
3	Insurance of Car	6,000.00	5,902.00	5,720.00	5,778.00	5,800.00	6,000.00	Provision for Official Car
4	Postage & Telegram	50,000.00	75,193.00	9,117.00	21,652.00	35,320.67	50,000.00	As per Last 03 Year Average Expenditure.
5	Telephone & Fax	100,000.00	969,608.00	414,504.00	125,448.00	503,186.67	100,000.00	As per last years expenditure.
6	Printing Stationery	150,000.00	210,032.00	80,392.00	65,382.00	118,602.00	150,000.00	Office Stationery, and Practical Journals, Log Books, etc.
7	Travel and Conveyance Expenses	250,000.00	358,015.00	32,025.00	284,733.00	224,924.33	250,000.00	Estimate on the basis of last year expenditure and additional responsibility on the Institute involving travel.
8	Advertisement & Publicity	150,000.00	190,549.00	30,108.00	157,515.00	126,057.33	150,000.00	Advertisement for Admission notice, Tenders for procurement and recruitments etc.
9	Legal Charges / Professional Fees	75,000.00	155,181.00	-	78,620.00	77,933.67	75,000.00	Provision for legal charges & Professional fees for I.T. Returns in Electronic mode.
10	Contingences	5,000.00	-	-	-	-	5,000.00	Provision for Minimum Expenditure
11	Meeting Expenditure (BOG/DPC Ex. Committee etc.)	150,000.00	219,441.00	14,703.00	94,848.00	109,664.00	150,000.00	Expenditure on BOG, DPC, Executive Committee Meeting etc.
12	Hospitality Expenses	2,500.00	-	-	-	-	2,500.00	As per the last year expenditure.
13	Audit Fees	30,000.00	1,000.00	30,000.00	35,400.00	22,133.33	30,000.00	Audit Fees for internal audit to the C.A.
14	Bank Charges	40,000.00	33,866.00	25,016.00	13,728.98	24,203.66	25,000.00	Provision for Bank Charges as per last 03 years Average Exp.
15	First Aid	2,000.00	114.00	1,984.00	-	699.33	1,000.00	As per the last 03 year average Exp.
16	Newspaper & Periodicals.	30,000.00	8,738.00	20,713.00	1,927.00	10,459.33	30,000.00	Provision for Newspaper & Periodicals Exp.
17	Covid - 19 Expenditure	40,000.00	-	35,129.00	4,691.00	13,273.33	15,000.00	Provision for Covid - 19 protocol as per G.O.I. & G.O.S. Guidelines.
18	Property Tax	700,000.00	608,156.00	608,156.00	632,496.00	616,269.33	700,000.00	As per the last year expenditure.
19	Miscellaneous Expenses	-	-	-	1,105,087.00	368,362.33	700,000.00	Provision for Internet Charges and Equipment requirement & other Misc. Exp. For Students.
<b>TOTAL (in Rs.)</b>		<b>3,965,500.00</b>	<b>3,684,343.00</b>	<b>2,410,243.00</b>	<b>4,823,136.98</b>	<b>3,639,240.99</b>	<b>5,164,500.00</b>	